

# Shortcut Keys

Keyboard shortcuts can make you more efficient in using Measure

## Function Keys

Press this key	To do this
F1	Display Help
F2	Display the Keypad
F3	Products
F4	Worksheet
F5	Align Rooms
F6	Move to Next Point
F7	Move to Previous Point
F8	Bring current object to Front
F9	Send current object to Back
F12	Edit/Seam Views
Shift + F1	Select Arrow
Shift + F2	Quick Rooms
Shift + F3	Draw Rectangular Room
Shift + F4	Draw Polygon
Shift + F5	Draw Right Angle
Shift + F6	Draw Arc
Shift + F7	Draw Rectangular Hole
Shift + F8	Draw Polygon Hole

## Control Keys

Press this key	To do this
Control + A	Select All
Control + B	Break Open
Control + C	Copy the selected item
Control + N	Select None
Control + O	Open Measure file
Control + R	Reverse Line Direction
Control + S	Save Measure file
Control + V	Paste the selected item
Control + X	Cut the selected item
Control + Y	Redo an action
Control + Z	Undo an action
Control + Shift + A	Add on
Control + Shift + C	Close a room
Control + Shift + D	Duplicate a room
Control + Shift + F	Zoom to Fit
Control + Shift + H	Flip Horizontal
Control + Shift + I	Zoom In
Control + Shift + R	Zoom to Area
Control + Shift + T	Single Transition
Control + Shift + V	Flip Vertical
Control + Shift + W	Generate Walls
Control + Shift + Z	Zoom Out

## Additional Keys

Press this key	To do this
Insert	Toggle between displaying and hiding walls
Delete	Delete selected item
Alt + Backspace	Display properties for selected room
Shift (while drawing a room)	Temporarily turn Straighten off
Control (while drawing a room)	Temporarily turn Snapping off

**Mouse wheel** - Zooms your drawing in and out while in Room View

**Right-click** (while drawing a room) - Toggles between opposite ends of a room in-progress as the starting point for the next segment. This is a great tool for onsite measures where either a hand drawing or a Disto drawing has the room started with more than one wall when it becomes apparent that it would be best to return to the start point of drawing the room and continue the drawing from the opposite direction instead. This will keep you from canceling and restarting.